



**Governing Board of Trustees Agenda
Thursday, October 15, 2015, 4:00 PM**

Kristina Cook ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Cheyne Ostrander
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times indicated are Anticipated and Serve as Guidelines for Discussion; this meeting will be videotaped and will show live on Time Warner Cable, Channel 19, and also on the internet at www.coronadotv.me

1.0 CALL TO ORDER4:00
1.1 Call to Order

2.0 OPEN SESSION..... 4:00

Speaker Cards will be accepted by the President via the Recording Secretary at this time. Speaker Cards will be accepted prior to the start of that item you wish to address. Once an item begins Speaker Cards will not be accepted.

- 2.1 Pledge to the American Flag
- 2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
- 2.3 Student Speakers from Village and Strand Elementary Schools: Zach Chisholm and Harry McCue
- 2.4 Superintendent’s Comments
- 2.5 Comments from Board Members

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items).....4:20

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion if there are three speaker cards or less per topic. If there are more than three speaker cards per topic, then the comments from the audience may be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....4:40

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items will be approved as written as part of the consolidated motion. Items held for discussion will be acted upon individually after all other agenda items have been considered. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before approval of the Consent Calendar**.

- 4.1 Approve the Regular Meeting Minutes of September 10, 2015, and Special Meeting Minutes of September 15 and 17, 20154
- 4.2 Approve/Ratify Purchase Orders and Warrants..... 11
- 4.3 Approve/Ratify Contracts for Services..... 12
- 4.4 Approve Certificated Personnel Register 14

4.5	Approve Classified Personnel Register	15
4.6	Accept Uniform Complaint Quarterly Report	17
4.7	Approve Agreement for Participation in the San Diego County Career Technical Education (CTE) program for 2015-16.....	18
4.8	Approve Kevin Nicolls as the Member Representative to the Adult Education Block Grant Consortium.....	19
4.9	Approve Employment Agreement of Associate Superintendent between the Coronado Unified School District and Keith Butler, Ph.D.....	21
4.10	Approve Change Order from Southern California Soil and Testing, Inc. - Change Order No. 01 in the amount of \$10,930 for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex.....	29
4.11	Adopt Resolution Authorizing Change Orders Related to Previous Closeout Issues for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex	30
4.12	Ratify/Approve Out-of-State Conferences.....	34
5.0	ACTION ITEMS.....	4:45
5.1	Approve Comprehensive Safety Plans for Village and Silver Strand Elementary Schools, Coronado Middle School, Coronado High School, and Palm Academy (15 minutes)	36
5.2	Adopt Resolution Regarding the Elimination of One (1) Classified Position: Assistant Athletic Trainer; Corresponding Layoff of Classified Employee (5 minutes).....	37
5.3	Approve and Adopt Revised Board Protocols within the Governance Handbook (15 minutes).....	40
6.0	REPORTS (written reports indicate no oral report; however, staff is available for questions).....	5:20
6.1	Interdistrict Transfer Enrollment Comparison (10 minutes)	55
6.2	Learning Department Report, including: 1) Student-centered Learning, 2) Arts Survey, and 3) Village and Silver Strand Elementary Schools Annual Update (60 minutes).....	56
6.3	Human Resources Report (written).....	64
6.4	Business Services Report, including: Air-conditioning Assessment Process (15 minutes) BBMAC Update, and Affordable Health Care Act (total item 20 minutes).....	65
7.0	ORGANIZATIONAL BUSINESS	6:50
7.1	Proposed List of Agenda Items for Future Board Meetings (5 minutes)	68
7.2	Upcoming Meetings, 4:00 PM in the District Office Board Room: <ul style="list-style-type: none"> • Special Board Meeting, November 5, 2015, SSC Report; PeopleSoft • Regular Board Meeting, November 19, 2015 • Organizational Meeting and Regular Board Meeting, December 10, 2015 • Special Board Meeting, December 17, 2015, Budget Study 	

- 8.0 CONVENE TO CLOSED SESSION** 7:00
- 8.1 Liability Claim, Government Code 54956.95; Claimant: #15-1010 - Agency Claim Against Coronado Unified School District
- 8.2 Conference with Legal Counsel, Anticipated and /or Pending Litigation, Government Code Section 54956.9 (one case)
- 8.3 Discussion of Pending Negotiations with CSEA (Employee Organization) with Superintendent Felix (Chief Negotiator), per Government Code 5495

9.0 RECONVENE TO OPEN SESSION 8:00 approximately

- 9.1 Report Out Any Action Taken (action is anticipated)

10.0 ADJOURN

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of September 10, 2015, and Special Meeting Minutes of September 15 and 17, 2015 (Action)

Background Information:

Presented for Board Approval:

- September 10, 2015, regular meeting minutes;
- September 15, 2015, special meeting minutes; and
- September 17, 2015, special meeting minutes.

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT GOVERNING BOARD
REGULAR MEETING, September 10, 2015
UNADOPTED MINUTES

Kristina Cook ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Cheyne Ostrander
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Video of this meeting has been archived at www.coronadotv.me

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 3:00 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Maria Simon, Kristina Cook, Lee Pontes, and Lou Smith. Also present were Superintendent Jeffrey Felix, Associate Superintendent Keith Butler, Assistant Superintendent Richard Erhard, and Student Board Representative Cheyne Ostrander (arrived at 4:00 PM).

2.0 CONVENE TO CLOSED SESSION

The Board convened to Closed Session at 3:00 PM

3.0 RECONVENE TO OPEN SESSION

3.1 The Board reconvened to Open Session at 4:00 PM. There was no action reported out.

3.2 Pledge to the American Flag

3.3 Approve the Agenda

#6

Motion: Smith Second: Simon Vote: 5-0

3.4 SAFE Executive Director Georgia Ferrell and SAFE Board President Rich Brady updated the Board on upcoming activities.

3.5 Coronado Schools Foundation Chief Executive Officer Patty Cowan and CSF Finance Chair and Board Treasurer Jim O'Connor presented a check for \$679,295, representing CSF Site Program Grants for 2015-16. CSF Board Members Jim Grady, Vice Chairman, and Renee Cavanaugh, also attended.

3.6 Superintendent's Comments: Exciting start to the school year. All went smooth and well from the staff welcome back and professional development to the first day of school with students returning; excellent back to school nights were held, the last one will be CHS on the 14th; with the extreme hot weather heat days were called. Dr. Felix thanked community member Brad Gerbel, who organized a funding event through Coronado Happenings and people reimbursed him for his donation of 125 box fans. The staff was very appreciative. Dr. Felix announced he is calling for another heat day tomorrow; and Dr. Felix showed our new tri-fold brochures which ties in the new Board Goals that are aligned with LCAP and our Strategic Plans.

3.7 Comments from Board Members

➤ Member Ovrom said she liked the changes that were made to the Board Brochure; and she said she was very proud of the support the Board Members showed in attending the Open Houses.

➤ Member Smith said he was very fortunate to attend all the Open Houses and he was impressed with how enthusiastic every one was.

- Member Pontes was also able to attend many of the Open Houses. He thanked the teachers, administrators, and principals who did a great job getting ready for the first day of school. He also thanked the M&O staff who made sure the schools were safe and ready to go.
- Member Simon said her favorite events were to attend the PTO meetings. She tries to make each one of them, and the first ones are always the best and well attended. Member Simon thanked Kevin Nicolls who attended the High School PTO meeting. He had really good comments and answered many questions from parents regarding the Palm and SOLO programs. She said this was very beneficial, and, in combination with the email that Principal Moore sent out to parents of the High school went a long way in alleviating many of the concerns that the parents had regarding these programs.
- Student Member Ostrander said that as far as the beginning of the school year she had the pleasure of planning with the ASB a Non-Traditional first day of school for CHS and it was quite successful. The students were engaged in tribe activities which correspond to team work, respect, integrity, balance and excellence and that was a great way to start off the school year. There was also a lot of participation from the teachers. She was able to attend the staff meeting before the year actually started and she thanked all the staff members that were there. Student Member Ostrander said on behalf of CHS regarding the heat days she thanked Dr. Felix for calling the heat days. She said it is unbearable and uncomfortable to study with such terrible heat.

4.0 COMMENTS FROM THE AUDIENCE

- Rich Brady addressed the Board with an update on CoSA activities. He announced that the first musical, Bat Boy, will be in October.

5.0 APPROVAL OF CONSENT AGENDA

#7

Motion: Smith Second: Simon Vote: 5-0

- 5.1 Approve the Regular Meeting Minutes of August 20, 2015
- 5.2 Accept Donation to the Coronado Unified School District
- 5.3 Approve/Ratify Purchase Orders and Warrants
- 5.4 Approve/Ratify Contracts for Services
- 5.5 Approve Certificated Personnel Register
- 5.6 Approve Classified Personnel Register
- 5.7 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits
- 5.8 Approve Notice of Completion – Addax Electric, Inc. – Flood Prevention Re-Grade and Landscaping Coronado High School, CUSD 2014/15-010
- 5.9 Ratify Approval of the Change Orders for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex
- 5.10 Approve Permit for Use of City Property for Commercial Activity (CUP) Between Coronado Unified School District, Coronado Hospital DBA Sharp Coronado Hospital and Healthcare Center with the City of Coronado
- 5.11 Approve the Arts, Media, and Entertainment Industry Sector Leadership Project \$95,000 Contract as Authorized by the Carl D. Perkins Career and Technical Educational Improvement Act of 2006
- 5.12 Adopt Resolution for Emergency Waiver – Public Project

6.0 ACTION ITEMS

6.1 Approve the New Position of Teacher on Special Assignment: DoDEA Grant Project M³: Math, Mindset, and Mastery: #8

Motion: Simon Second: Smith Vote: 5-0

6.2 Adopt Resolution Endorsing Character Counts as the Foundation for Character Education: #9

Assistant Superintendent Richard Erhard and Counselors Elise Agrella-O'Rourke and Afsaneh Doctor-Safaie gave a brief update on the foundation for Character Counts and how it relates to their everyday dealing with students. Member Cook said she is so grateful that this community embraces Character Counts; Student Member Ostrander noted that when you feel it in your heart you show it in your actions; Member Simon thanked Dr. Felix for introducing and implementing Character Counts within the schools and the community. Member Pontes said this is the most important resolution that we do. We are modeling for our students and teaching them right from wrong. Member Ovrom said City Council also adopted Character Counts.

Motion: Cook Second: Smith Vote: 5-0

6.3 Appoint One Member to Represent Coronado Unified School District to the "Coronado Healthy Child Initiative" Joint Powers Authority Board of Directors with the Coronado City Council: #10

An opening has occurred on the JPA due to a resignation of a Board Member. In addition, Member Simon who is an active Member on the JPA, also announced that due to the interest of two of our Board Members to serve on the JPA, she will step down off the JPA since she has served a year. Members Ovrom and Smith were both nominated to replace Member Simon and our Member who resigned from the Board.

Motion: Simon Second: Cook Vote: 5-0, Members Ovrom and Smith were appointed to the "Coronado Healthy Child Initiative" Joint Powers Authority Board of Directors with the Coronado City Council.

7.0 REPORTS (See Agenda for Written Reports)

7.1 Technology Report

7.2 Enrollment Report

7.3 Schools & Building Ventilation Systems Summary and Discussion of the Heat Day Release Guidelines

By consensus of the Board the Superintendent will bring forth a quote from an expert for a study on the cost of installing air conditioning throughout the District. This will allow the Board an opportunity to bring accurate data regarding this issue to Strategic Planning. The Superintendent was also given carte blanche on whether or not to call a heat day. Dr. Felix has been looking at the humidity along with the heat index to make his determination.

7.4 Learning Department Report: California Assessment for Student Performance and Progress (CAASPP) Update

7.5 Human Resources Report: New Employee Biographies

7.6 Business Services Report

8.0 ORGANIZATIONAL BUSINESS

8.1 Proposed List of Agenda Items for Future Board Meetings

The Special Board Meeting on October 7, 2015, will include the Unaudited Actuals.

8.2 Upcoming Meetings

- Special Board Meeting, September 15, 2015, 11:00 AM. The Board will meet to watch a Back to School Webcast from CSBA
- Special Board Meeting, Thursday, September 17, 2015, Learning Department
- Special Board Meeting, Wednesday, October 7, 2015, Budget Study
- Regular Board Meeting, Thursday, October 15, 2015
- Special Board Meeting, Thursday, November 5, 2015, SSC Report; PeopleSoft
- Regular Board Meeting, Thursday, November 19, 2015

9.0 RECONVENE TO CLOSED SESSION

The Board convened to Closed Session at 6:58 PM

10.0 RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 8:15 PM. The following action was reported:

On motion by Member Smith, seconded by Member Simon, the Board voted unanimously to approve Agenda Item 9.1 – Student Matters: Settlement Agreement, Case #2015040330

On motion by Member Pontes, seconded by Member Ovrom, the Board voted unanimously on Agenda Item 9.3 to reject the Liability Claim, Claimant #15-3978

11.0 ADJOURNED

The meeting adjourned at 8:15 PM.

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
UNADOPTED MINUTES
September 15, 2015

Kristina Cook ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Cheyne Ostrander
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER OPEN SESSION

President Ovrom called the meeting to order at 11:00 AM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Kristina Cook, Dawn Ovrom, Maria Simon, Lou Smith, and Lee Pontes. Also present was Jeffrey Felix, Superintendent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#11

Motion: Pontes Second: Smith Vote: 4-0. Member Simon arrived after the vote

3.0 COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None

4.0 CSBA WEBCAST

4.1 Back to School Webcast from CSBA

4.2 Board Discussion on Governance and Protocols

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Additional Comments

5.2 Upcoming Board Meetings:

- Special Board Meeting, Thursday, September 17, 2015, Learning Department
- Special Board Meeting, Wednesday, October 7, 2015, Budget Study
- Regular Board Meeting, Thursday, October 15, 2015
- Special Board Meeting, Thursday, November 5, 2015, SSC Report; PeopleSoft
- Regular Board Meeting, Thursday, November 19, 2015

6.0 ADJOURN

The Meeting adjourned at 2:45 PM.

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
UNADOPTED MINUTES
September 17, 2015

Kristina Cook ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith
Student Board Representative: Cheyne Ostrander
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER OPEN SESSION

President Ovrom called the meeting to order at 4:00 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Kristina Cook, Dawn Ovrom, Maria Simon, Lou Smith, and Lee Pontes. Also present was Jeffrey Felix, Superintendent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#12

Motion: Simon Second: Smith Vote: 5-0

3.0 COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None

4.0 LEARNING DEPARTMENT WORKSHOP

4.1 Senior Director of Learning Claudia Gallant presented an overview to the Governing Board on the California Assessment for Student Performance and Progress (CAASPP); State Standards; and Learning Department Budgets

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Additional Comments

5.2 Upcoming Board Meetings:

- Special Board Meeting, Wednesday, October 7, 2015, Budget Study
- Regular Board Meeting, Thursday, October 15, 2015
- Special Board Meeting, Thursday, November 5, 2015, SSC Report; PeopleSoft
- Regular Board Meeting, Thursday, November 19, 2015

6.0 ADJOURN

The Meeting adjourned at 5:37 PM.

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.2 Approve/Ratify Purchase Orders and Warrants (Action)

Background Information:

A list of all purchase orders has been submitted to the Governing Board per Education Code 39657. Warrants submitted for ratification and approval represent invoiced payments against purchase orders previously approved. Warrants were audited and approved by the County Superintendent of Schools prior to payment.

Report:

Separate cover

Financial Impact:

Purchase Orders	August 1, 2015 through August 31, 2015	\$ 946,105.83
Commercial Warrants	August 1, 2015 through August 31, 2015	\$1,064,594.52

JPF

Superintendent's Recommendation:

That the Board approve/ratify the listed purchase orders and warrants.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board.

Name	Description	Dates	Amount	Source of Funds
Bowling Green State University	Conduct a Distance Dietetic Internship Program	10/15/15-10/14/16	N/A	N/A
David Lyon	Technical Directing and Video Services for School Board Meetings	10/01/15-6/30/16	NTE \$4,000	General Fund
Dolinka Group	Consulting Services for School Fee Justification Study	9/21/15-12/31/15	Flat Fee of \$5,600 Plus Expenses	General Fund
Dolinka Group	Consulting Services for Redevelopment Services	9/18/15-6/30/16	NTE \$16,000 Plus Expenses	General Fund
DoubleTree by Hilton	Event Services	4/03/16-4/05/16	\$33,919.76	AME Perkins Grant
Julio Velazquez	Dance Coach Jazz	9/02/15-1/14/16	NTE \$1,080	CoSA
Never Tardy	Transportation for Field Trips and Athletic Events	9/08/15-6/30/16	NTE \$5,000	General Fund
MOU Between CUSD and San Diego State University- Addendum to Contract 40100856	Amend Service Learning Agreement to Include College of Professional Studies and Fine Arts-School of Art and Design	10/06/15-Until Terminated	N/A	N/A

Trystan Loucado	Dance Coach Ballet	8/27/15-5/31/16	NTE \$4,740	CoSA
Sabra Chidester	Piano Tuning and Repair	9/01/15-5/31/16	NTE \$2,000	CoSA
Stanley Security	Sonitrol Fire and Intrusion Alarm System Services for BBMAC	9/01/15-6/30/20	\$2,556 Annually	General Fund

BBMAC POOL RENTAL CONTRACTS			
Name	Description	Dates	Rental Income Amount
Loyola University Maryland	Collegiate Swim Team	1/07/16-1/14/16	\$4,916.63
Pacific Southwestern Water Polo	Collegiate Swim Team	11/01/15-11/15/15	\$4924
Pacific Southwestern Water Polo	Collegiate Swim Team	6/03/16-6/05/16	\$4,095
University of Illinois	Collegiate Swim Team	12/28/15-1/06/16	\$3,742
University of Wisconsin	Collegiate Swim Team	1/03/16-1/13/16	\$4,630

Financial Impact:

The contracts listed above are included in the 2014-15 budget and 2015-16 budgets, as applicable.

JPF

Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.4 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Lorentzen, Lisa	ASE Teacher Strand .5145 FTE	Range V, Step 1	9/25/15

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Niell, Erin	Teacher 1.0 FTE Village	Personal	10/04/15

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Began, Alicia	JV Water Polo Coach	STIPEND	TBD
Bryan, Jennifer	Instructional Assistant Village .1875 FTE	Range 3, Step 3	8/24/15
Callanta, Angely	Clerk/Typist III CHS 1.0 FTE	Range 9, Step 1	9/23/15
Couture, Lori	PreSchool Teacher Assistant, ECDC .4375 FTE	Range 5, Step 3	8/24/15
Cummins, Phillip	Instructional Aide/ P.E. Village .4875 FTE	Range 3, Step 7	9/08/15
Enriquez-Campos, Victoria	Child Care Worker I Village .25 FTE	Range 3, Step 3	9/28/15
Freepartner, Terri	Human Resources Technician II 1.0 FTE	Range 15, Step 3	9/08/15
Fuentes, Alexander	Instructional Health Care Assistant ECDC .75 FTE	Range 7, Step 1	9/28/15
Harris, Susan	Instructional Assistant CMS .75 FTE	Range 3, Step 1	9/30/15
Hebron, Roderick	Campus Assistant CMS .20 FTE	Range 3, Step 5	9/10/15
Hutchins, Dollyanne	Secretary II CMS 1.0 FTE	Range 13, Step 1	9/15/15
Kane, Stephanie	Instructional Assistant PreSchool Silver Strand .0625 FTE	Range 3, Step 1	9/14/15
Kinzel, Lisa	PreSchool Assistant Crown Pre-School .4375 FTE	Range 4, Step 3	8/24/15
LaSalle, Edward	Instructional Aide/P.E. Village .46875 FTE	Range 3, Step 1	10/05/15
Leal, Linda	Child Care Worker I Silver Strand .25 FTE	Range 3, Step 1	10/01/15
Leal, Linda	Instructional Health Care Assistant ECDC .4375 FTE	Range 7, Step 1	10/01/15

Luna, Arrielle	Athletic Trainer CHS .75 FTE	Range 16, Step 5	9/03/15
McDowell, James	Instructional Aide CMS .75 FTE	Range 3, Step 1	10/07/15
McLamb, Jessie	Food Service Worker 2 CMS .4687 FTE	Range 3, Step 1	9/30/15
Muschek, Carrie	Instructional Aide Village .75 FTE	Range 3, Step 1	9/23/15
Poli, David	Food Service Worker II CHS .4687 FTE	Range 3, Step 1	9/30/15
Ross, Joan	Food Service Worker II Village .4375 FTE	Range 3, Step 1	8/24/15
Smith, Deidra	Instructional Aide/ P.E. Village .4875 FTE	Range 3, Step 1	9/28/15
Vance, James	Assistant Swim Coach CHS	STIPEND	TBD

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Foley, Maria	Instructional Assistant Silver Strand .75 FTE	Personal	10/09/15-6/09/16

JPF

Superintendent's Recommendation:

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.6 Accept Uniform Complaint Quarterly Report (Action)

Background Information:

In May 2000 the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools, and some apply to all school districts and schools.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

Report:

This is the first quarter of the 2015-2016 school year reporting period. The District has received no complaints.

Financial Impact:

None.

Superintendent’s Recommendation:

JPF

That the Board accept the Uniform Complaint Quarterly Report for the first quarter of the 2015-2016 school year.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.7 Approve Agreement for Participation in the San Diego County Career Technical Education (CTE) program for 2015-16 (Action)

Background Information:

Pursuant to Education Code Section 52300, annually the District enters into an Agreement for Participation with the San Diego County Office of Education authorizing the District to continue to establish and maintain a Regional Occupational Program (ROP). This program serves high school students, out-of-school youth, and adults. The maintenance of effort for ROP Funding has ended. Funds received from SDCOE relative to this agreement must be used for CTE expenses. SDCOE wishes to contract with CUSD for operation of certain CTE activities to establish and maintain activities and expenditures.

Financial Impact:

The \$218,802 transfer from the San Diego County Office of Education, along with ROP/CTE (Continuing and Technical Education) funds from the Local Control Funding Formula and Lottery funds dedicated to the ROP program, will cover projected ROP Maintenance of Effort expenditures in 2015-16.

Superintendent’s Recommendation:

JPF

That the Board approve the Agreement for Participation in the San Diego County Career Technical Education (CTE) program for 2015-16.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 4.8 Approve Kevin Nicolls as the Member Representative to the Adult Education Block Grant Consortium (Action)

Background Information:

The California Legislature has passed Assembly Bill 104 which includes the legislation for the Adult Education Block Grant (AEBG), which will fund the adult education plans developed through AB86 by adult education regional consortia for the purpose of developing regional plans to better serve the educational needs of adults.

The Adult Education Block Grant (AEBG) requires that funds program be used only for support of the following:

- (1) Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.
- (2) Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.
- (3) Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
- (4) Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.
- (5) Programs for adults with disabilities.
- (6) Programs in career technical education that are short term in nature and have high employment potential.
- (7) Programs offering pre-apprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.

The Adult Education Block Grant (AEBG) requires that the governing board of each member of the consortium designate a representative to make required decisions for the Consortium. These required decisions include approval of a three-year adult education plan, and annual adult education implementation plan, and a distribution schedule of funds received under the AEBG. Maintenance of Effort funding (based on 2013/14 spending on adult education by K-12 districts) is provided directly to the member districts, but must conform to the Three-Year plan.

Each Consortium must submit to the state a set of rules and procedures that specifies decision-making procedures that ensure that all of the following conditions are satisfied:

- All members of the consortium shall participate in any decision made by the consortium.
- A proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment.
- The consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly.
- The Consortium must request comments regarding a proposed decision from other entities located in the adult education region that provides education and workforce services for adults.
- A decision is final.

PROPOSAL:

Shane Schmeichel, Assistant Principal of Coronado High School and the person responsible for the CTE Program in Coronado Unified School District, recommends Kevin Nicolls, Principal of Alternative Programs, to represent the Coronado Unified School District in making required decisions for the South Bay Adult Block Grant Consortium. Mr. Schmeichel also recommends Senior Director Claudia Gallant as the alternate voting member.

Financial Impact:

None.

JPF

Superintendent's Recommendation:

That the Board designates Kevin Nicolls, Principal of Alternative Programs, to represent Coronado Unified School District on the AEBG Consortium as required to make decisions about the Three-Year and Annual Plans for adult education in the region and allocation of Consortium funds under the Block Grant, and to designate Claudia Gallant as the alternate voting member.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.9 Approve Employment Agreement of Associate Superintendent between the Coronado Unified School District and Keith Butler, Ph.D. (Action)

Information:

The Governing Board desires to retain the services of Coronado Unified School District Associate Superintendent Keith Butler from July 1, 2015, through June 30, 2018.

As a result of Assembly Bill 1344, CA Code Regs., Title 5, sections 27200-27602, and restructured laws and regulations impacting STRS participants, many Governing Boards across California are recreating school administrator employment contracts. In the best interests of the community and to ensure the District’s ability to attract, renew, and retain quality employees, the Governing Board, with the advice of legal counsel, has offered a new contract to the Associate Superintendent that provides more clarity and direction regarding classes of employees, creditable compensation, and appropriate crediting of contributions. This new contract reduces the possibility of errors and penalties to the District or the employee and improves the accuracy of benefit payments, while guaranteeing the public that no compensation may be created for illegal or unethical purposes.

The Employment Agreement (see attached) features a three year contract, which is common for California Associate/Assistant Superintendents. This base pay is closer to a countywide average, but still falls short of the average compensation for a San Diego County Associate/Assistant Superintendent. The new base pay is \$164,492 and now includes the auto allowance for county travel.

Financial Impact:

The General Fund will not be increased significantly as a result of this agreement.

JPF

Superintendent’s Recommendation:

That the Board approve the Employment Agreement with Associate Superintendent Keith Butler, Ph.D.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CONTRACT FOR EMPLOYMENT OF ASSOCIATE SUPERINTENDENT
BETWEEN
THE CORONADO UNIFIED SCHOOL DISTRICT
AND
KEITH BUTLER, PH. D.**

THIS AGREEMENT is hereby made and entered into this 15th day of October, 2015, by and between the SUPERINTENDENT of CORONADO UNIFIED SCHOOL DISTRICT ("Superintendent" or "District") and Keith Butler ("CBO" or "Employee"). This agreement shall be ratified by the Governing Board of Trustees at a regular meeting.

NOW, THEREFORE, it is hereby agreed as follows:

1. Associate Superintendent:

Employee is hereby employed as the District's Associate Superintendent and Chief Business Official (collectively, "CBO"). By accepting this employment, Employee agrees to devote his full-time, best efforts and abilities to performing the duties and responsibilities of the CBO as provided herein or as assigned from time to time by the Board.

2. Term of Employment:

The term of this Agreement shall be from July 1, 2015, through June 30, 2018.

3. General Terms and Conditions of Employment:

This Agreement is subject to all applicable laws of the State of California, and the rules and regulations of the California State Board of Education and policies and regulations of the Board and the District. Said laws, rules, policies and regulations are hereby made a part of the terms and conditions of this Agreement as though herein set forth.

4. Powers and Duties:

Employee agrees to perform the duties of CBO in the manner as prescribed by the laws of the State of California and under the policies and procedures of the District's Board of Education, including strict adherence to Board Policy and Exhibit 4319.21, *Professional Standards*, which are incorporated herein by reference. Employee agrees to perform all duties and functions which are lawfully delegated to him in his capacity as CBO. In performing these duties, the CBO shall report to the Superintendent.

This is an agreement for the performance of professional services as CBO of the District. In recognition of the purposes of this Agreement, the CBO shall not be assigned to any other position, nor have the CBO's duties assigned to others, without the CBO's consent. No policy or bylaw of the District shall diminish the CBO's statutory or contractual authority. All duties assigned to the CBO by the Superintendent shall be appropriate to and consistent with the professional role and responsibility of the CBO.

5. Evaluations:

A. The Superintendent shall formally evaluate and assess in writing the performance of the CBO at least once a year. Said evaluation and assessment shall be reasonably related to the duties of the CBO and the goals and objectives of the District for the year of the evaluation. The annual evaluation shall be in writing and shall be completed by March 1st of each year, unless another date is agreed upon by the Superintendent and CBO.

B. The CBO's evaluation and assessment of performance, including evaluation criteria and performance goals, objectives, and measurable outcomes, shall be private and confidential and shall not be considered part of the CBO's employment agreement for purposes of public disclosure in response to a Public Records Act request under Government Code section 6250, unless disclosure is otherwise required by law.

C. On or before September 1st of each year, the Superintendent and CBO shall meet and establish goals, objectives, and measurable outcomes for the current year. Prior to meeting, the CBO shall submit proposed written goals, objectives, and measurable outcomes to the Superintendent. The proposed goals, objectives, and measurable outcomes may be revised by the Superintendent following consultation with the CBO. The final goals, objectives, and measurable outcomes shall be reduced to writing, and will be among the criteria by which the CBO is evaluated pursuant to this section.

D. If the Superintendent concludes that the CBO's performance is unsatisfactory, the Superintendent shall provide, in writing, specific areas where improvement is required and written recommendations for improvement. Such written recommendations and specifications for improvement shall be provided within 30 days of the date of the evaluation.

6. Compensation:

A. Effective July 1, 2015, the Associate Superintendent's annual salary shall be One Hundred Sixty Four Thousand Four Hundred and Ninety Two Dollars (\$164,492). The Associate Superintendent shall be paid in twelve (12) approximately equal monthly installments.

B. The Associate Superintendent will not receive a travel allowance. Instead, a \$200 per month travel allowance is permanently structured into the Associate Superintendent's salary, and is included in the Associate Superintendent's annual salary of \$164,492, as authorized by and in accordance with Title 5, section 27600 of the California Code of Regulations.

C. Subject to a satisfactory evaluation for the preceding year, the Associate Superintendent's salary may be increased by up to 1.5% annually. The Superintendent may, in his discretion, approve an additional salary adjustment(s) during the term of this Agreement, over and beyond 1.5%, based on consideration of other factors. Any consideration of a salary increase shall first be discussed in closed session at a regular meeting of the Board.

D. Any adjustments in salary during the term of this Agreement must be mutually agreed to in writing, shall take the form of a written amendment hereto approved in open session during a regular meeting of the Board, and shall not operate as a termination or increase the term of this Agreement.

7. Professional Schedule, Fringe Benefits and Sick Leave:

A. The CBO is a full-time management employee, required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement.

B. The CBO shall be entitled to take all paid holidays provided to other District management employees.

C. The CBO shall be entitled to receive the same health and welfare benefits package that is provided to other full-time District classified management employees.

D. The CBO shall be entitled to 22 days of annual paid vacation, exclusive of paid holidays as provided for by the Board for all employees, which shall accrue at a rate of 1.83 days per month. No more than fourteen (14) vacation days may be carried over from one year to the succeeding year, and the CBO shall not accumulate more than thirty-six (36) days of vacation per year. Any unused vacation in excess of the accrual maximum shall be paid to the CBO at the then current rate of pay. Upon termination of this Agreement, the CBO shall be entitled to compensation for all unused vacation days at the then current rate of pay.

E. The CBO shall be credited annually with ten (10) days of sick leave. Use and accrual of sick leave shall be in accordance with Administrative Regulation 4361.1 and applicable law.

F. The CBO shall pay his (employee) share of PERS and the District will pay its (employer) share of PERS.

G. The CBO shall be entitled to a transportation reimbursement outside the County. Automobile travel outside the County within the scope of the CBO's duties will be reimbursed at the regular mileage rate according to District policy. The District shall reimburse the CBO for all other actual and necessary expenses incurred and paid by the CBO in the conduct of his duties on behalf of the District. The CBO will submit itemized claims for such expenses, and other items claimed shall be a proper use of District funds.

8. Expenses:

A. In accordance with District policies and regulations and applicable law, the District shall pay the CBO for all actual and necessary expenses, including travel expenses, incurred while performing day-to-day duties on behalf of the District.

B. The District encourages the CBO to participate in professional and community organizations and activities. The District shall pay the CBO's membership dues and other required expenses with membership in the Association of California School Administrators (ACSA) and the California Association of School Business Officials (CASBO), and the California School Board Association (CSBA). Any additional memberships that the CBO deems beneficial to the District will require approval by the Board.

C. The CBO is expected to attend appropriate professional meetings and conferences that will benefit the District, provided that such participation is consistent with his overall responsibilities to the District, does not create a conflict of interest, and does not interfere with the satisfactory performance of his duties and obligations to the District. Approval of the Board shall be obtained when the CBO attends conferences outside the State of California. Approval of the Superintendent shall be obtained when the CBO will be away from the District for three (3) or more regular work days, and all reasonable and necessary expenses of attendance shall be paid by the District in accordance with District policies and regulations. In case of an emergency attendance requirement, the Superintendent will be notified and the expenses will be submitted for ratification at the next appropriate Board meeting.

D. The CBO shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the CBO's position and necessary to facilitate the satisfactory performance of the CBO's duties.

E. The CBO may engage in outside professional activities, including consulting, speaking, writing and participating in professional associations related to education, provided said activities do not interfere with the CBO's duties. The CBO shall not count days spent on such endeavors as working days.

9. Termination:

A. The Agreement may be terminated by the mutual consent of the Parties at any time.

B. The Superintendent may elect to terminate the Agreement prior to its expiration without cause upon forty-five (45) days written notice to the CBO. In the event of the CBO's termination without cause and in acknowledgement of the difficulty or impossibility of calculating damages to the CBO as a result of such termination, the parties agree that the liquidated amount of damages owed by the District shall be the base salary, as set forth in section 6(A) above, remaining to be paid during the full term of this Agreement, up to a maximum of twelve (12) months. The salary payment of the severance package shall be paid within thirty (30) days from the date of termination. In the event CBO agrees to be reassigned to another position in the District upon termination of this Agreement, the above liquidated severance package shall be offset by CBO's salary in the new position. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

Notwithstanding any other provision of this Agreement to the contrary, if the Superintendent believes, and subsequently confirms through an independent audit, that the CBO has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Superintendent may terminate the CBO and the CBO shall not be entitled to the cash, salary payments, health benefits or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b). The provisions of Government Code section 53260 are incorporated into this Agreement by this reference.

C. In the event of a termination without cause, the CBO shall continue to receive health benefits for the remaining term of this Agreement, up to a maximum of twelve (12) months, or until the CBO finds other employment, whichever occurs first. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

D. If the CBO is convicted of a crime involving an abuse of his office or position, he shall fully reimburse the District of any and all cash settlements received due to his termination. This provision is intended to implement the requirements of Government Code section 53243.2, which is incorporated into this Agreement by this reference.

If the CBO is placed on paid administrative leave pending an investigation, the CBO shall fully reimburse the District if he is convicted of a crime involving an abuse of his office or position. This provision is intended to implement the requirements of Government Code section 53243, which is incorporated into this Agreement by this reference.

If the District provides funds for the legal criminal defense of the CBO, the CBO shall fully reimburse the District if the CBO is convicted of a crime involving an abuse of his office or position. This provision is intended to implement the requirements of Government Code section 53243.1, which is incorporated into this Agreement by this reference.

E. The Superintendent may elect to terminate the CBO for cause at any time. For the purposes of this Agreement, "cause" shall exist if CBO: (1) acts in bad faith to the detriment of the District; (2) refuses or fails to act in accordance with a specific provision of this Agreement or direction or order of a majority of the Superintendent or Board; (3) exhibits misconduct or dishonesty in regard to his employment; (4) is convicted of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; (5) is unable to perform any of the essential functions of his position; or (6) fails to receive a satisfactory or better rating in any annual formal Superintendent evaluation. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties hereunder. In the event such cause exists, the Superintendent shall give the CBO: (a) written notice of the proposed action and the reasons therefor; (b) a reasonably detailed account of the charges and the materials upon which the proposed action is based; (c) notice of the right to respond orally or in writing to the Superintendent; and (d) the right to a meeting with the Superintendent. Any request for a meeting shall be filed by the CBO with the Superintendent within ten (10) days after service of the notice of proposed action. The meeting, if requested, shall be held in a private meeting, and in no event more than thirty-five (35) days after service of the notice of proposed action. The CBO shall have the right to be represented by counsel at his own expense. The CBO shall have a reasonable opportunity to respond to all matters raised in the charges. The meeting shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. After the meeting, the Superintendent shall issue a decision either rescinding or confirming the charges and specifying the action to be taken. The CBO shall be notified in writing within five (5) days of the decision. The decision of the Superintendent shall be final. The CBO's meeting with the Superintendent shall be deemed to satisfy the CBO's entitlement to due process of law and shall be the CBO's exclusive right to any conference or hearing otherwise required by law. The CBO waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the CBO's administrative remedies.

F. District and CBO agree that the payment provided under Section 9(B) of this Agreement shall constitute the exclusive and sole remedy of any kind for any termination without cause of his employment and the CBO agrees and covenants not to assert or pursue any other remedies of any kind, whether they be administrative, at law or in equity, with respect to any termination without cause of his employment. Further, upon acceptance of payment under 9(B), the CBO agrees to waive and release the District and Superintendent from any claims and/or causes of action against the District or Superintendent in any way related to his employment by the District, including but not limited to claims or actions under this Agreement.

G. Upon written evaluation by a licensed physician designated by the District indicating the inability of the CBO to perform any of the essential functions of the position, with or without reasonable accommodation, this Agreement may be terminated by the Superintendent upon written notice to the CBO and after providing a reasonable opportunity to respond. The Superintendent may, in his sole discretion, allow the CBO to continue in employment until expiration of current and accumulated sick leave and differential leave, but upon receipt of the written evaluation specified above, may immediately assign another employee the duties of CBO.

11. Notice of Finalist in Search:

In all cases, the CBO immediately shall notify the Board of Education should he become a finalist in the selection process for CBO, Superintendent or another administrator position with any another District.

12. Waiver:

No waiver of any breach of any term or provision of this Agreement shall be construed to be, nor shall it be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

13. Modification:

This Agreement may not be amended or modified other than by a written agreement executed by the Superintendent and approved by the Board at open session at a regularly scheduled meeting.

14. Complete Agreement:

This instrument constitutes and contains the entire agreement and understanding between the parties concerning the CBO's employment with the District. This instrument supersedes and replaces all prior negotiations and all agreements proposed or otherwise, whether written or oral, concerning the subject matter hereof. This is an integrated document.

15. Governing Law:

This Agreement shall be deemed to have been executed and delivered within the State of California, and rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the law of the State of California without regard to principals of conflict of laws.

16. Construction:

Each party has cooperated in the drafting and preparation of this Agreement. Hence, in any construction to be made of this Agreement, the same shall not be construed against any party on the basis that the party was the drafter. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect.

17. Communications:

All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered or if mailed by registered or certified mail, postage prepared, addressed to the CBO and/or Superintendent at 201 Sixth Street, Coronado, CA 92118. Either party may change the address at which notice shall be given by written notice given in the above manner.

18. Execution:

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

19. Legal Counsel:

The CBO and the Superintendent each recognize that in entering into this Agreement, the Parties have relied upon the counsel of persons of their own choosing, and that the terms of this Agreement have been completely read and explained to them, and that those terms are fully understood and voluntarily accepted by them.

20. Savings Clause:

If any provision of this Agreement or the application thereof is held invalid, the invalidity shall not affect the other provisions or applications of the Agreement which can be given effect without the invalid provisions or applications and the provisions of this agreement are declared to be severable.

IN WITNESS THEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

Jeffrey P. Felix, Ed. D., Superintendent

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of CBO of the Coronado Unified School District.

Date of Acceptance: _____

Keith Butler, Ph. D., Associate Superintendent

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.10 Approve Change Order from Southern California Soil and Testing, Inc. - Change Order No. 01 in the amount of \$10,930 for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex (Action)

Background Information:

On June 25, 2015, the Governing Board authorized staff to award a contract for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex.

Report:

Change Order No. 01 is a District request for soil testing, ground rod testing, and lab testing which were not included in the original estimate for the project.

Listed below is a summary of the revisions.

Original Contract Sum:	\$16,603
Contract Sum will be Increased by Change Order No. 01:	\$10,930
Contract Sum Including Change Orders:	\$27,533

Financial Impact:

These are funded from the Special Reserve Fund for Capital Projects.

JPF

Superintendent's Recommendation:

That the Board ratify approval of the Change Order No. 01 for Southern California Soil and Testing, Inc., regarding the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.11 Adopt Resolution Authorizing Change Orders Related to Previous Closeout Issues for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex (Action)

Background Information:

On June 25, 2015, the Governing Board authorized staff to award a contract for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex. The contract was awarded to California Commercial Pools. As a result of engaging in this work, numerous issues have surfaced regarding previous work at the pool complex that require construction modifications.

Previously existing conditions that have required mitigation have included:

- Change orders #4, #5, #6 and #7 already approved by the Board, totaling \$30,390.
- Change Order #9, not yet presented to the Board, related to for providing and installing bonding and grounding to iron fence panels at site perimeter and costing \$8,223.
- Additional change orders, the cost of which has not been specified, to remove concrete due to insufficient grade for areas leading to the entrances of the instructional classroom at the facility.
- Additional change orders, the cost of which has not been specified, to address issue of anchoring the shade structure for the pool deck to an adjacent wall.
- Potential other issues that have not yet been identified, but can be best addressed by utilizing the services of the existing contractor, California Commercial Pools.

Report:

Change Order Numbers 01-08 were approved at the September 10, 2015 Board Meeting.

Listed below is a summary of the revisions to date.

Original Contract Sum:	\$1,084,000
Contract Sum will be Increased by Change Order No. 01:	\$36,402
Contract Sum will be Increased by Change Order No. 02:	\$9,844
Contract Sum will be Increased by Change Order No. 03:	\$5,152
Contract Sum will be Increased by Change Order No. 04:	\$2,484
Contract Sum will be Increased by Change Order No. 05:	\$2,734
Contract Sum will be Increased by Change Order No. 06:	\$22,466
Contract Sum will be Increased by Change Order No. 07:	\$2,706
Contract Sum will be Unchanged by Change Order No. 08:	\$0
Total Change Orders	\$81,788
Contract Sum Including Change Orders:	\$1,165,788

The best estimate of all remaining changes due to previous closeout issues is not to exceed \$50,000. Thus, the Governing Board is asked to consider and pass a resolution that exempts a total of not more than \$88,613 from the change order calculation percentage so that all future change orders for the Project may be processed according to Public Contract Code 20118.4.

Financial Impact:

This project is funded from the Special Reserve Fund for Capital Projects.

JPF

Superintendent's Recommendation:

That the Board adopt Resolution #15-10-03 of the authorizing Change Orders related to previous Division of the State Architect (DSA) closeout issues for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

Resolution 15-10-03

**Resolution of the Governing Board of the Coronado Unified School District
Authorizing Change Orders related to previous Division of the State Architect (DSA)
Closeout Issues for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous
Improvements at the Brian Bent Memorial Aquatics Complex**

WHEREAS, the Coronado Unified School District (“District”) is required to advertise and invite bids for contracts pursuant to Public Contract Code 20110, et seq.;

WHEREAS, the District is required to comply with the public bidding requirements of Public Contract Code 20118.4, which requires bidding of change order work in excess of ten percent (10%) of the original construction contract;

WHEREAS, a legal exception to the bidding requirement exists when a public agency determines that public bidding would produce no competitive advantage or would be futile because the nature of the work would likely not induce third party bidders;

WHEREAS, on June 25, 2015, the Governing Board authorized staff to award a contract for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex (“Project”) for all work associated with the Project to California Commercial Pools (“CCP”) in the amount of \$1,084,000.00;

WHEREAS, CCP encountered certain unforeseen conditions regarding previously existing conditions that would impede closing out the current project with the Division of the State Architect (“DSA”), which resulted in significant work to be done in order to continue the Project and avoid delays,

WHEREAS, CCP has provided and will provide services to mitigate the unsatisfactory conditions at the Project and the Board of Trustees has received an estimate of charges not to exceed \$88,613.00 to mitigate these unsatisfactory conditions;

WHEREAS, work is continuing on the Project and future change orders are expected and the cumulative total of all change orders will exceed ten percent (10%) of the original construction contract;

WHEREAS, the District believes that nature of the extra work required for the unforeseen conditions for the Project was an integral part of CCP’s contract and that public bidding of work necessary to correct the unforeseen conditions of the Project would produce no competitive advantage and would be futile;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Coronado Unified School District that:

1. Because the scope of the work for the unforeseen conditions of the Project is an integral part of the CCP contract, and it is likely that no other contractor would bid or be able to cost effectively perform this work, the Board hereby waives the public bidding requirement based on the "no competitive bid advantage" exception for work performed to mitigate all remaining changes due to previous closeout issues.
2. The District Accountant is hereby authorized to deduct up to \$88,613.00 from the change order calculation percentage so that all future change orders for the Project may be processed according to Public Contract Code 20118.4.

Approved this 15th day of October, 2015 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Clerk, Board of Trustees
Coronado Unified School District

AGENDA – October 15, 2015

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.12 Ratify/Approve Out-of-State Conferences (Action)

Background Information:

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses incurred by any employee performing authorized services for the District.

In addition, the Board of Trustees has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Report:

The following employees are requesting Board approval to attend the conferences below:

1. Gaby Montgomery, Sarah Yakutis, Steve Abbott, and Laura Byington attended the Northwest Evaluation Association (NWEA) MAP Fusion Conference in Portland, Oregon from October 7 to 9, 2015. As a required and funded component of the DoDEA Project STEPS grant, participating teachers and administrators who attend the MAP Fusion conference will gain more knowledge and training on the Common Core State Standards-aligned MAP assessment, best practices for using formative assessment for goal setting and personalized education plans. This cohort of CUSD employees represent all schools and will provide feedback and next steps for CUSD's assessment plan and personalized education plan goals.
2. Senior Director of Learning Claudia Gallant, the new DoDEA Project Director/Mathematics Teacher on Special Assignment (confirmation pending at this writing), and Dr. Shannon Coulter DoDEA external evaluator from the San Diego County Office of Education (SDCOE) will be attending the 2015 DoDEA Post-Award Conference in Salt Lake City, Utah from November 16 to 18, 2015. As a required and funded component of the DoDEA Project M3: Math, Mindset and Mastery grant, a CUSD/SDCOE team, consisting of the Project Director, External Evaluator and one additional Project team member, is required to attend the 2015 DoDEA Post-Award Conference.
3. Assistant Principal and CoSA Director Shane Schmeichel will be attending the "Technology and the Arts" Conference, the Arts Schools Network Annual Conference in Seattle, Washington, on October 21 to 23, 2015. This conference showcases national models for arts conservatories.

4. Richard Erhard, Assistant Superintendent of Student Services and Niamh Foley, Speech Language Pathologist & Special Education Coordinator will be attending LRP's National Institute on Legal Issues of Educating Individuals with Disabilities, in New Orleans, Louisiana, April 24 to 27, 2016.
5. LRP's National Institute on Legal Issues of Educating Individuals with Disabilities assists districts with keeping special education programs in compliance with federal requirements. Attendance at this conference will provide District Staff with high-quality professional development opportunities in areas including but not limited to: legal analysis and compliance strategies, legal mandates and best practices, placement and services, inclusion, data collection, disproportionality, Section 504, and special education staff development.

Financial Impact:

1. The cost of this Conference was approximately \$7,000 and was supported through Project Steps Funding
2. The cost of this Conference is approximately \$3,500 and is supported through Project M³: Math, Mindset, and Mastery funds.
3. The cost of this Conference is approximately \$1,700 and is supported through the AME CTE Demo Grant. This conference has been approved by the California Department of Education as an acceptable conference for the use of those funds.
4. The cost of this conference is approximately \$2,500 and is supported through the Student Services Fund.

Superintendent's Recommendation:

JPF

That the Board approve the out-of-state travel for the above employees, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – October 15, 2015

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 5.1 Approve Comprehensive Safety Plans for Village and Silver Strand Elementary Schools, Coronado Middle School, Coronado High School, and Palm Academy (Action)

Background Information:

The District is committed to safe and secure campus environments for all students. Each site principal develops and updates school disaster preparedness/safety plans annually.

Report:

The comprehensive Safety Plans for five schools are included under separate cover and are available for review at the District Office.

In addition, basic emergency procedures and identifying primary and secondary evacuation locations for all schools will be posted on the school websites.

After the Board accepts the Safety Plans, copies will be provided to the Coronado Police and Fire Departments.

Financial Impact:

None.

Superintendent's Recommendation:



That the Board approve the comprehensive Safety Plans for all District schools.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING THE ELIMINATION OF CLASSIFIED POSITION:
ASSISTANT ATHLETIC TRAINER;
CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEES**

RESOLUTION #15-10-02

On motion of Member _____, seconded by Member _____, the following Resolution is adopted:

WHEREAS the Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2015-2016 school year that the best interests of this School District would be served by the elimination of services being provided in a certain classified employee position and based upon such elimination of services, a classified employee will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS the classified position and elimination of services referred to herein are as follows:

POSITION

ELIMINATION

Assistant Athletic Trainer

One position of 10 hours per week/10 months
(Coronado High School)

NOW THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct.
2. The services being performed in the classified position set forth hereinabove shall be eliminated and as a result of said action, affected classified employees shall be laid off due to lack of work and/or lack of funds.
3. Said elimination of classified positions shall become effective 60 days after affected employees receive prior notice of layoff.
4. The Superintendent or his designee is directed to give at least 60 days prior written notice of layoff to affected classified employees (considering displacement or “bumping” rights) as required by the Education Code including sections 45298 and 45308, where applicable.

IN WITNESS of the adoption of the foregoing Resolution, we the members present and voting thereon have set our hands this 15th day of October, 2015 at Coronado, County of San Diego, California.

**BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT**

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Governing Board of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

Date: October 15, 2015

Jeffrey P. Felix, Ed.D.
Superintendent/Secretary to Board

AGENDA – October 15, 2015

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

5.3 Approve and Adopt Revised Board Protocols within the Governance Handbook (Action)

As part of its regular review of Board Policies and Procedures, and since adding a new Board Member to the team, the Board wishes to update and reaffirm the Governance Handbook. Specifically, the Board wishes to revise Protocols addressing the following items: Bringing New Agenda Items, Types and Timing of Board Meetings, Hearing Agenda Items and taking Public Comment. Additionally, the Board will discuss attendance and participation in District and community panels and events. The attached proposed changes also include verbiage about the Superintendent Evaluation updated to reflect the Superintendent's current contract.

DSC

Board President’s Recommendation:

That the Board approve and adopt revised Board Protocols within the Governance the Handbook.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

School Board Governance Handbook

Table of Contents

Unity of Purpose

- Vision
- Mission Statement
- Board Goals
- Objectives
- Values and Beliefs
- Parameters

Governance Team Norms and Protocols

- Meeting Norms
- Protocols
 1. Agenda Questions Before a Meeting
 2. Bringing New Agenda Items
 3. Consent Calendar
 4. Types and Timing of Board Meetings
 5. Hearing Agenda Items
 6. Voting & use of Abstentions
 7. Conflicts of Interest
 8. Stakeholder and Public Input
 9. Board Member Requests for Information
 10. Board Member Requests for Action
 11. Board Members' Role in Public
 12. Self-Monitoring
 13. Site Visits
 14. Spokesperson
 15. Evaluation of the Board
 16. Evaluation of the Superintendent

Vision

*We Inspire, Innovate, and Create Limitless
Opportunities to Thrive*

Mission Statement

Quality Education for Life

Through rigorous academic standards, high expectations, and a coordinated curriculum, the Coronado Unified School District, in partnership with our community, will graduate students with the knowledge and skills necessary to excel in higher education, careers, society, and life with the confidence not only to dream, but also to determine their futures.

Board Goals 2015 — 2020

- Integrate personalized learning with assessment methods that will prepare all students for academic and vocational success.
- Communicate openly, freely, and accurately to engage and involve all shareholders.
- Maintain safe and supportive schools where students and staff thrive.

Objectives

- Our graduates will have the necessary preparation to choose their post-graduate paths.
- Our community will be aware of our mission and be involved with the education and well being of our students.
- Our facilities will provide the environment that ensures the success of our District's Mission and reflects the high expectations of our community.

Values and Beliefs

- All individuals have worth.
- All individuals are responsible and accountable for their actions.
- Accepting responsibility for one's actions and beliefs is fundamental for the personal integrity that contributes to societal success.
- Families, schools, and communities are mutually dependent; strengthening any one strengthens the whole.
- Learning is a life-long process.
- People learn in different ways.
- Communication is an essential basic skill.
- Contributing to one's community is the responsibility of everyone.
- We are part of a global community.
- Teamwork makes organizations more effective. Focusing on our commonalities while respecting differences strengthens society.
- The family is primarily responsible for the development of values.
- The coming together of cultures, histories and personalities is only possible in an organization that respects diverse perspectives and encourages participation by anyone interested in being a part of it.

Parameters

- Decisions will be based upon the best interests of the students.
- We will be aware of and responsive to the changing needs of the community.
- Open communication will continue among the Board, staff, students, parents, administration, and the community.
- We will recruit and retain the highest quality staff to meet the needs of the students.
- Through teamwork we will accomplish our Strategic Plan.
- We will have strong evaluation and accountability of all staff and programs.
- We will support and require staff development at all levels

Governance Team Norms and Protocols

Norms

We understand that the work of the Board is to establish the vision, create policies, and assure accountability. This Board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the schools. The Board will set clear goals for themselves and the Superintendent. The Board and Superintendent will facilitate goal setting for the school district.

The Superintendent, as the chief executive officer, manages the schools and makes recommendations, proposals, or suggestions on most matters that come before the Board.

We understand that Board meetings are meetings of the Board held in public, not open forum town hall meetings. We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices from the community inform Board deliberations.

We will consistently abide by our formal processes so that all persons are treated fairly and equally. We will do our homework and improve leadership skills by attending Board training and networking opportunities.

The Board will lead by example. We agree to avoid words and actions that create a negative impression on an individual, the Board, or the District. While we encourage debate and differing points of view, we will do it with care and respect.

Board Protocols

Board protocols describe how the Board Members serve and perform during and outside of meetings.

Boards operate in meetings. Individual Board Members do not have authority. The only authority to direct action rests with the body as a whole and it takes a consensus or majority of the Board Members to set direction. Outside of meetings, individual Members operate as advocates and community leaders.

The following protocols outline how individual Members of this Board agree to conduct both the public's business and themselves.

We have read and agreed to the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Coronado Unified School District Board of Education, staff, students, parents and the greater community.

We agree to:

- Review and renew these protocols and norms annually
- Create and support effective and efficient governance leadership
- Communicate openly, freely and accurately

Affirmed on this 15th day of October 2015

Dawn Ovrom, Board President

Maria Simon, Board Vice-President

Lou Smith, Board Clerk

Lee Pontes, Trustee

Kristina Cook, Trustee

Jeffrey Felix, Superintendent

Protocols

1) Agenda Questions Asked Before a Meeting

- a. Board Members have an opportunity to meet with the Superintendent one on one before the Board meeting to discuss comments/questions on the agenda. Within Brown Act guidelines and to the extent possible, Board Members should attempt to have the Superintendent answer questions and resolve concerns with items in the proposed agenda at this meeting in order to save time at the subsequent public meeting.
- b. Board Members will, insofar as possible, let the Superintendent and staff know ahead of time when a request for information will be made in public so that staff can be prepared to provide a thorough answer.

2) Bringing New Agenda Items

- a. Board Members may place an item on the agenda by forwarding such request to the Superintendent and/or Board President. The Superintendent will place item on a future agenda in a timely manner.
- b. The best time to recommend items is during the period at the end of each meeting that is set aside for general Board comments. If the President determines two Members agree on the item, he/she will refer it immediately to the Superintendent for inclusion. The Superintendent will then recommend a future meeting date for bringing the item before the Board based upon the anticipated length of time his/her staff will need to prepare for discussion of the item.
- c. The Board recognizes that from time to time issues may come up during the periods between scheduled meetings that require immediate presentation to the Board. In these cases the President may give the Superintendent latitude to include these items on an upcoming agenda without the concurrence of a second Board member.
- d. The Public may submit written requests, anytime, for agenda items to any Board member, who will then forward the request to the Superintendent and Board President. The Public may also make a verbal request for an agenda item at the meeting during public comments on non-agendized items. However, such requests must be supported by at least two Board Members per above guidelines.

3) Consent Calendar

Housed within the agenda, the purpose of the Consent Calendar is to expedite routine operational business with minimal discussion.

- a. The Board will move and approve the Consent Calendar as a whole unless items are pulled. Items on the Consent calendar may be pulled when approving the agenda at the beginning of the meeting. Discussion and vote on particular items occurs only

when an item is pulled. There are two specific times that call for an item to be pulled:

1. When a trustee plans to vote “no”,
 2. When a trustee needs further information or discussion before deciding how to vote.
- b. A member of the public may request that an item be pulled from the Consent Calendar, and discussed/voted upon separately, during the initial time for public input.
 - c. Pulled items trail to the end of the entire agenda.
 - d. Prior to the vote seeking approval for the consent calendar, Board Members may comment on an item without pulling it from the Consent Calendar.

4) Types & Timing of Board Meetings

Regular Meetings

- a. To assist in meeting planning, the Board sets a target time for regular meetings of 2.5 hours. Recognizing that the administrative effort required to schedule and conduct public meetings is burdensome, it is important that the Board make every effort to expeditiously and efficiently consider and deliberate the agenda within the bounds of that timeframe.
 - i. Items on the agenda will include approximate time for the discussion and the amount of time reserved for that item. If it appears that an item may take more than 5 minutes over the allotted time, the President will ask Board Members whether they want to continue discussion of the item and, if so, for how long.
 - ii. Occasionally an agenda item(s) may be so complex and/or critical that it cannot be fully administered in its allotted time. In those cases, the current Board agrees that extending the meeting beyond 2.5 hours would be advantageous.

Special Meetings

a. Study Sessions

- i. Study sessions give the Board an opportunity to learn. They often include reporting from staff to receive more in-depth information on an important issue like the budget or special education. These matters are complex, and Board members may need guidance from staff. Study sessions give Board members an opportunity to learn without the pressure of making a decision, but the study session will certainly inform later decisions.
- ii. Study Sessions are intended to create interest and understanding in a single topic of discussion. Therefore, the target time for workshops is 1.5 hours. On occasion this may be extended to two hours for complex issues. Since workshops have abridged agendas they should not add substantially to the workload of the administrative staff.

b. Discussion Meetings

- i. These meetings may involve staff at the discretion of the Board, but typically they involve only the Board or the governance team—the Board and the superintendent. As the name implies, a discussion meeting is an opportunity to reflect and learn from each other without the pressure of making a decision. It gives the governance team members the opportunity to think out loud, to share ideas with one another on one or more issues.
- ii. Just as study sessions give the Board time to learn information, discussion meetings give the Board time to process information, to interpret the data it has received, and to evaluate the information in light of district values, mission, vision and priorities.
- iii. Discussion meetings may also include Board retreats for team-building conversations or matters that deal with the Board’s internal operations. These retreats can increase the Board’s effectiveness in governing the district by unifying the governance team through governance agreements that guide the Board’s operations.
- iv. By achieving a high degree of clarity and mutual understanding on how the Board functions, these concerns can be removed as barriers, and free the Board to focus on its oversight responsibilities in service to the children of the district.

c. Emergency Meetings

- i. The school Board may convene a special meeting to respond to an emergency situation without complying with the 24-hour notice requirement for special meetings. Such meetings are covered by Government Code 54956.5. An emergency situation is defined as a work stoppage, a crippling disaster, dire emergency, mass destruction, terrorist act or other activity which severely impairs public health, safety or both as determined by a Board majority.

5) Hearing Agenda Items

Staff Reports

a. Contents

- i. Item Title and Description
- ii. Background
- iii. Report
- iv. Financial Impact – Identify the
 1. Anticipated or Actual Amount
 2. Fund(s) source
 3. Whether item is on budget or new revenue/expense
- v. Superintendent’s Recommendation

b. Order of events and timelines guidelines:

- i. Superintendent information and staff presentation
- ii. Board member questions (2 min)

- iii. Public comment (3 min per)
 - iv. Board member comments (2 min) and discussion of Superintendent recommendation
 - v. Board acceptance of report and/or direction to the Superintendent
- c. Time limits are general guidelines and may be waived or adjusted at the discretion of the Board President (and/or through a motion approved by a majority of the Board).
 - d. The Board may request further information from or provide additional guidance to the Superintendent at this time. When appropriate, the Board may request a future action item related to the report.
 - e. Philosophy regarding questions after the report:
 - i. Questions and consequent answers should intend to amplify a report and add missing detail from previous comments.
 - ii. The question should highlight an important value or emphasis for future District direction, being aware that wise judgment is required.
 - iii. Will the question/answer influence your vote or change the vote of another Member?
 - iv. Members should be careful to not masquerade personal attacks or competing philosophies as questions
 - v. If a Board Member wants to make a substantive point, they will state it clearly and concisely during Board member comment or Board discussion.
 - f. To the extent possible, all briefing materials (charts, statistics, PowerPoint Presentations, etc.) will be provided to Board Members preferably 72 hours but not less than 24 hours in advance in order to give Board Members the opportunity to send questions to the Superintendent so that his/her responses can be incorporated into the respective Report(s).

Action Items

When the item is up for action, the Board will hear the item in the same way as above and then the Board President will:

- a. Ask for a Motion on the Item to:
 - i. Approve as Written
 - ii. Approve as Amended
 - iii. To Deny
 - iv. To Table the Item
- b. Seek a second on the motion.
 - i. If motion dies for lack of a second, no discussion or vote occurs on the motion,
 - ii. If there is no second, the President may ask for a new, possibly related motion and seek a second on that motion.
- c. Open Deliberation by Board Members, and
- d. Call for the Vote.

6) Voting

As a courtesy to the Board, Members should attempt to clarify their intended vote during deliberation.

Use of Abstentions

- a. If a member feels that there is insufficient information to vote on a motion, that member should move that the motion be tabled for lack of information and request the item be placed on a subsequent agenda. If there is no second on his/her motion to table or if the motion does not pass, the member may abstain from a vote. However, agenda items are known in advance which provides Board Members ample time and opportunity to receive all information needed to vote intelligently and confidently on the motion in question.
- b. In accordance with Board Bylaw 9323, Members are reminded, “When a member abstains, his/her abstention will be considered to concur with (any) action taken by the majority.”

7) **Conflicts of Interest**

Board Members with personal conflicts with any motion are again reminded of their obligation as Board Members to provide direction and governance within the school district. Abstentions for personal conflicts should be extremely rare, and only taken after due consideration of the possible outcomes.

- a. If a Board member has a financial conflict of interest as defined by Government Code 1090, he/she will make this known to the Board before discussion of the issue and will recuse themselves from discussion and/or action taken on the item.
- b. “Conflict of Interest” is explicitly defined in Board Bylaw 9270. Before abstaining on any issue, a Board Member should be thoroughly familiar with this Bylaw in its entirety.

8) **Stakeholder and Public Comment**

School Boards conduct the business of the public in public, and staff becomes observers.

- a. There are two opportunities for public input at Board meetings:
 - i. Introducing non-agenda items during the time for public comment
 - ii. When an agenda item occurs
 - iii. Special meetings are also public meetings, however public comment is limited to items listed on the special meeting agenda.
- b. In all cases, yellow speaker cards are provided to facilitate public input. Individuals must limit their remarks to 3 minutes.
- c. When 3 or more cards on the same subject are submitted to address or introduce items not on the agenda, the Board President may hold these comments until after the meeting agenda has been heard.

- d. The Board hears leadership committee and stakeholder reports from parent organizations (PTOs), teachers (CTA), staff (CSEA), SAFE, CoSA, etc. during the time for public comment on non-agendized items.
- e. If a Stakeholder report requires more than 3 minutes, the group may request to be placed as a separate item on the Agenda. Such requests should be forwarded to the Superintendent and/or the Board President for consideration when building the meeting Agenda.
- f. Board Members listen to public input and take it into account during discussion and deliberation. However, except for specific questions on committee reports and general comments, Board Members have no direct interaction with the public during a regular Board meeting. It is incumbent on the Board President to acknowledge and thank Members of the public for their input as appropriate.
- g. Once Board Members make their comments and move to discussion on an item, the audience and staff no longer participate. *

***Exception:** If the Board feels additional public/staff input would be helpful in determining a course of action, the Board President may make such a request of the Superintendent. If desired the Superintendent may request public/staff to come forward to clarify the agenda item in question.

9) Board Member Requests for Information

- a. If it appears that a request for information will take considerable staff time, the Board President will restate the request and ask the Superintendent for input regarding time and resources involved. The Board President will then seek consensus from the entire Board to see if a majority supports the request.
- b. Board Members will not direct questions to the staff/teachers. Board Members submit all questions directly to the Superintendent. Appointments outside of the public meetings are strongly advised for lengthy inquiries.
- c. Members will self-monitor to ensure requests for information do not place unnecessary or inordinate demands on the time and resources of District Staff, especially when it may impact their ability to complete their normally assigned duties.
- d. When an individual Member requests information, it will be provided to all Members. Requests for Action

10) Board Member Requests for Action

- a. The only authority to direct action rests with the full majority of the Board sitting at the Board table.
- b. Board Members may request action during Board meetings, explaining their interest in a particular course of action and asking that it come back as an action item. The Board President will then restate the request, seek consensus from the entire Board to see if a majority supports having the item brought to an upcoming Board meeting for discussion/action.

11) Board Members' Role in the Public

- a. Board Members are reminded of their obligations as public servants. Board Bylaw 9010 provides great detail with regards to that obligation and should be reviewed periodically by Board Members for compliance.

- b. **Board Presence/"Assignments"**

SAFE Coalition

CSF

PTOs

Sites:

Calendared Visits

B-to-School (Fall)

Open House (Spring)

Events: - i.e. CoSA, 6th Grade Olympics, Sports, etc.

12) Self-monitoring

- a. Individual trustees agree to review and adhere to meeting norms, goals and Board Member roles as defined by CSBA and Board Bylaws.
- b. In order to conduct efficient and effective Board meetings, Board Members will come to the Board meetings prepared and ready to do business. Board Members agree to speak to the issues on the agenda and attend to fellow Board Members respectfully. Facts and information needed from the administration will be referred to the Superintendent. Points are to be made in a few words as possible; speeches at Board meetings are discouraged.
- c. **Key Questions for Members to Consider for Effective Meetings**
 - i. How much work has already been done at preliminary Board committee sessions?
 - ii. Are Members prepared for the meeting?
 - iii. Do Members refrain from monopolizing discussion?
 - iv. Does everyone really understand the issues?

13) Site Visits

Board Members are expected to visit at least one school site each month based upon a schedule provided by the Superintendent's office. Board Members will personally contact the respective site Principal to arrange a convenient calendar date for their visit and forward it to the Superintendent's office. "Drive-byes" or "drop-ins" on staff and schools is discouraged and should be coordinated with Superintendent or his/her assistant.

14) Spokesperson

- a. The Board President is the spokesperson in response to emails and communications addressed to the entire Board. Therefore, he/she will provide an initial response confirming receipt of the communication, explaining the how the Brown Act restrains us from conducting business/discussion in non-public communications, and encouraging the sender to attend a future Board meeting where the Board's business is publically conducted. The Board President will courtesy copy the Superintendent and other Board Members with any such response.
- b. The Board President is also the initial spokesperson for the Board with respect to controversial or "hot-button" issues that may require explanation beyond confirmation of receipt. This protocol is adopted in recognition that the District's interests may be best served by a timely, informative response to clarify any action taken with regards to the contentious matter. Again, the Board President will courtesy copy the Superintendent and other Board Members with any such response.
- c. Nevertheless, this protocol is not intended to stifle comment from other Board Members, particularly if they disagree with remarks offered by the Board President or if they believe that further comments are important to public discussion and understanding of such issues. In providing additional comments, individual Members should:
 - i. Endeavor to permit the Board President an initial opportunity to comment on the issue,
 - ii. Be mindful that multiple voices may confuse or distract from constructive discussion of the issues,
 - iii. Not circulate their responses to all Board Members as it might risk constituting an inter-active discussion through email in violation of the Brown Act, and
 - iv. Avoid comments that suggest that the individual member's comments represent the viewpoint of the entire Board.
- d. The hope of the Board is that the public will understand that these protocols are intended to achieve a practical and appropriate balance among the following important but at times competing Board objectives, namely, a desire to:
 - i. Be responsive to, and respectful of, communications from the public;
 - ii. Promote efficiency in communications;
 - iii. Be faithful to the sometimes-challenging limitations imposed by California's Brown Act.

15) **Evaluation of the Board**

Using a workshop setting, the Board will evaluate its effectiveness annually in accordance with Board Bylaw 9400.

16) Evaluation of the Superintendent

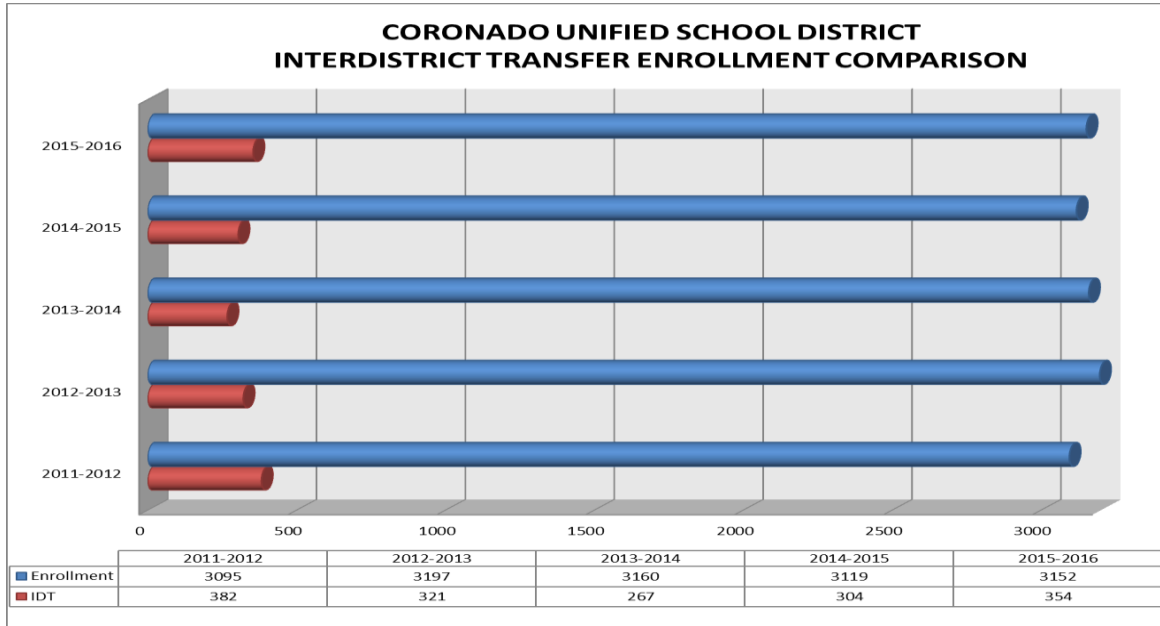
- a. On or before September first of each year, the Board and Superintendent will meet and establish goals, objectives, and measurable outcomes for the coming year in accordance with the terms of his contract. Prior to that meeting, the Superintendent will submit proposed written goals, objectives, and measurable outcomes to the Board. These may be revised by the Board following consultation with the Superintendent. The final goals, objectives and measurable outcomes will be written and will be among the criteria by which the Superintendent is evaluated by the Board. In accordance with his/her contract and prior to the September General meeting, the Superintendent will provide it with his written goals for the coming school year.
- b. During closed session following the September Board meeting, the Board and Superintendent will review and discuss his written goals and agree on measurable outcomes.
- e. b. During closed session not later than the January Board meeting, the Board and Superintendent will review the goals and his progress toward each one. The Superintendent will provide written and oral input to this effort. At this time, any other issues should be brought forward by either party to include any contractual issues that may arise.
- d. c. During closed session not later than the June first of each year Board meeting, unless otherwise mutually agreed, Board Members will meet without the Superintendent to evaluate his performance based on the aforementioned goals. Assigned Board Members may create a quantitative matrix and/or other helpful subjective tools to help rate and quantify the Superintendent's performance. This detailed evaluation will be discussed in closed session with the Superintendent and a written summary of overall performance will be presented to Human Resources prior to June 30. A more general but no less accurate statement of performance will be read in the Open Session of a General Meeting as soon as possible afterwards, also prior to June 30.

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.1 Interdistrict Transfer Enrollment Comparison (Report)

Background Information:

District staff regularly gathers and monitors enrollment figures. The graph below shows current enrollment and Interdistrict data for the past five years.



The following table shows enrollment and Interdistrict data for the 2015-2016 school year.

2015-2016

	CHS	CMS	VILLAGE	STRAND
Continuing	130	66	39	22
New Students	46	3	37	4
Total IDTs	176	73	79	26
Enrollment	1240	730	850	320
% IDTs	14%	10%	9%	8%

*Of the new students, 37 were accepted into CoSA (including 4 students who are in CoSA Blended) Alternative Learning: 9 students are in SOLO/Blended Learning (including 4 students who are in Palm Academy)

Total District enrollment: 3,152 (includes Palm Academy)

Total number of IDTs: 354

Percentage of IDTs: 11%

This report is provided to the Board for information.



AGENDA – October 15, 2015

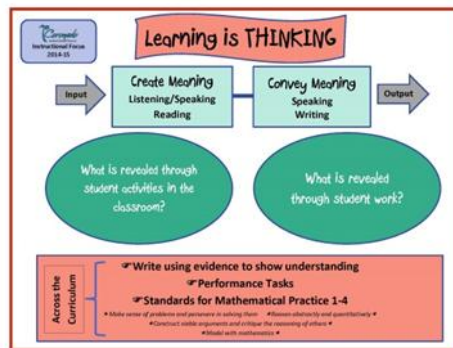
6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 6.2 Learning Department Report, including: 1) Student-centered learning, 2) Arts Survey, and 3) Village and Silver Strand Elementary Schools annual update to the Board

Student-centered learning

Background Information:

Since 2010, CUSD administrators have met in their own professional learning community called the Principals' PLC (PPLC). The focus of all meetings is instructional leadership and supporting site administrators as the instructional leaders for their sites. Through these meetings, administrators have worked together to define and align expectations for best practices in instruction for all CUSD teachers. In 2014-15, the work of the PPLC from the previous year led to CUSD's focus on thinking, making meaning, and student-centered learning activities, which are the foundation for teaching/learning in the classroom:



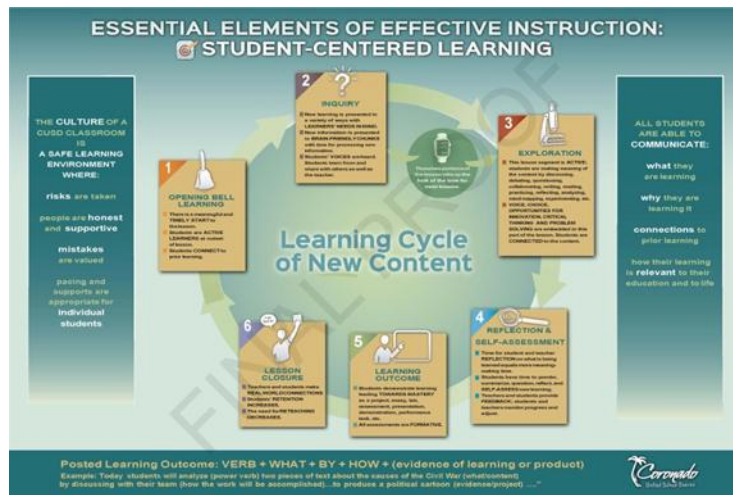
Learning is Thinking is posted in all CUSD classrooms with evidence throughout CUSD that students are engaged learners, actively involved in learning, and thinking deeply.

Report:

During the 2014-15 school year in the PPLC, CUSD administrators brought forward their collective knowledge of research and best practices in order to further define for CUSD teachers what is valued in a lesson. Research from Robert Marzano, George Couros, Madeline Hunter, brain/learning theory, and several others was distilled into *Essential Elements of Instruction: Student-Centered Learning*. This guidance document is intended to support teachers and students in all grades through CUSD. Site administrators will share its components with all staff and use it to guide and coach teachers as needed. This document will also be posted in CUSD classrooms and used in tandem with *Learning is Thinking*.

Components of *Essential Elements of Instruction: Student-Centered Learning* include:

The culture of a CUSD classroom is a safe learning environment where	<ul style="list-style-type: none"> • risks are taken • people are honest and supportive • mistakes are valued • pacing and supports are appropriate for individual students
All students are able to communicate	<ul style="list-style-type: none"> • what they are learning • why they are learning it • connections to prior learning
Posted Learning Outcome:	VERB + WHAT + BY + HOW (evidence of learning or product)
Learning Cycle of New Content	
1 OPENING BELL LEARNING	<ul style="list-style-type: none"> • There is a meaningful and TIMELY START to the lesson. • Students are ACTIVE LEARNERS at outset of lesson. • Students CONNECT to prior learning.
2 INQUIRY	<ul style="list-style-type: none"> • New learning is presented in a variety of ways with LEARNERS' NEEDS IN MIND. • New information is presented in BRAIN-FRIENDLY CHUNKS with time for processing new information. • Students' VOICES are heard. Students learn from and share with others as well as the teacher.
3 EXPLORATION	<ul style="list-style-type: none"> • This lesson segment is ACTIVE; students are making meaning of the content by discussing, debating, questioning, collaborating, writing, reading, practicing, reflecting, analyzing, mind-mapping, experimenting, etc. • VOICE, CHOICE, OPPORTUNITIES FOR INNOVATION, CRITICAL THINKING AND PROBLEM SOLVING are embedded in this part of the lesson. Students are CONNECTED to the content.
4 REFLECTION & SELF-ASSESSMENT	<ul style="list-style-type: none"> • Time for student and teacher REFLECTION on what is being learned equals more meaning-making time. • Students have time to ponder, summarize, question, reflect, and SELF-ASSESS new learning. • Teachers and students provide FEEDBACK; students and teachers monitor progress and adjust.
5 LEARNING OUTCOME	<ul style="list-style-type: none"> • Students demonstrate learning leading TOWARDS MASTERY as a project, essay, lab, assessment, presentation, demonstration, performance task, etc. • All assessments are FORMATIVE.
6 LESSON CLOSURE	<ul style="list-style-type: none"> • Teachers and students make REAL WORLD CONNECTIONS. • Students' RETENTION INCREASES. • The need for RETEACHING DECREASES.



Financial Impact:

None.

2) *Arts Survey*

Background Information:

The Governing Board approved CUSD’s Arts Strategic Plan in 2014, the culmination of a yearlong collaboration of CUSD educators and community arts members with support from San Diego County Office of Education’s Arts Empower initiative. The plan delineates a multi-year vision for arts education ensuring that instruction in the arts is part of core instruction for all students. As a member of Arts Empower with a strategic plan, CUSD is able to use funds from Arts Empower supporters, such as Boeing, for professional development in the arts. Last week, eight CUSD arts educators attended the Arts MegaConference put on by SDCOE with funding (\$727.00) from Arts Empower/Boeing.

Report:

A foundation of the Arts Strategic Plan is that K-12 students receive both discreet and integrated arts education each year:

- discreet arts education means specific instruction in one or more of the areas of visual and performing arts (dance, drama, visual arts, and music)
- integrated arts instruction means that one or more of the areas of the arts are integrated with core content such as science, English language arts, mathematics, social studies, etc.

Phase 1 of the CUSD Arts Strategic Plan requires a survey of CUSD teachers to determine their level of expertise and teachers’ needs in order to ensure that teachers receive the professional development and resources needed to deliver discreet and integrated arts instruction.

Survey results are still being gathered and analyzed at this time; however at this writing, 84 teachers have responded. Results will be used to design professional development, also a part of Phase 1 of the Arts Strategic Plan.

Financial Impact:

None.

Village and Silver Strand Elementary Schools annual update

Background Information:

Each school in the Coronado Unified School District reports annually to the Governing Board with updated information on academic achievement, progress on Strategic Plan goals, and other components of the instructional program. Coronado Middle School will report at the November 19, 2015 Board Meeting, and the Coronado High School, CoSA, SOLO, and Palm Academy reports are scheduled for the Board Meeting on December 10, 2015.

Report:

See attached PowerPoint Slides.

Financial Impact:

None.



Joint Elementary
Annual Board Report
October 15, 2015



Academic Achievement: Smarter Balanced Assessment

- **Spring 2015: Baseline Data**
- **Strong elementary results compared to other county and state schools**
- **Percent of students who met or exceeded standards:**
 - **ELA:**
 - Gr 3: 68% (SD: 46%; CA: 38%)
 - Gr. 4: 72% (SD: 47%; CA: 40%)
 - Gr. 5: 69% (SD: 52%; CA: 44%)
 - **Math:**
 - Gr. 3: 70% (SD: 47%; CA: 40%)
 - Gr. 4: 71% (SD: 42%; CA: 35%)
 - Gr. 5: 56% (SD: 38%; CA: 30%)

Joint Elementary Professional Development

Writing

- Lucy Calkins Writing Pathways new curriculum TK-5
- Genres (Narrative, Information, Opinion, Poetry)
- Emphasis on Writer's Workshop model
- Exemplars, Rubrics, Checklists, Assessments
- Frequent writing conferences – embedding grammar, handwriting, mechanics mini lessons in the context of a writing sample



Joint Elementary Professional Development

Math

- Investigation of multiple approaches to solving a problem
- Mathematical discourse and reasoning – Number Talks
- Elements of Cognitively Guided Instruction (CGI) Del Mar visit 2014
- Summer Math Team – curriculum maps for TK-5 and leaders for PD
- Children's Mathematics Book Club Administrators & Teachers 2014



Example 1:

Baking

You've decided to make chocolate chip cookies for the math club! The recipe calls for $\frac{3}{4}$ cups of sugar and the recipe makes 20 cookies. The math club has 60 members! How much sugar will you need?

SUMMARY OF KEY STRATEGIC PLANNING ACTION STEPS

Village:

- All TK-5 students will have a PEP pathway in at least 1 area.
- Communicate openly, freely, and accurately to involve all shareholders.
- Maintain a safe and supportive school where students and staff thrive.

Silver Strand:

- Emphasize personalized learning for all students.
- Focus on new CCSS and 21C standards.
- Support social-emotional/engagement needs of students.

Village Successes/Next Steps

1. Full Inclusion Model
2. ELD Service Delivery Model
3. Master Schedule/ASE Model

Mini Tour of Village Website

<http://village.coronadousd.net/>

Strand Successes/Next Steps

1. Maintain/expand ASE Program
2. Technology Skills Scope and Sequence
3. Expanded supports for military students

Mini Tour of Strand Website

<http://strand.coronadousd.net/>

Joint Elementary Next Steps – DREAM BIG!

- Expand PEPs to every content area with every student
- Create PBL units of study across all grade levels
- Increase advanced 21st century opportunities
- Virtual field trips
- 3D printing
- Fingerprints to authenticate identity (no more passwords)



AGENDA – October 15, 2015

6.0 PERSONNEL

6.3 Human Resources Report

Background Information:

On September 23, 2015, the Human Resources Department met with and processed 30 new substitute teachers. A meeting will be held in October to process additional substitute teachers. There are already over 20 applicants for the October meeting. The number of teachers interested in substituting in Coronado Unified School District has increased considerably since the Governing Board approved an increase in the daily rate from \$90 to \$120.

Over a three week time period, all employees took a mandatory online course which fulfills the state requirement that all employees be successfully trained in child abuse detection and mandatory reporting obligations under the Child Abuse and Neglect Reporting Act (“CANRA”). This new law, effective January 1, 2015, requires all school districts, county offices of education, charter schools, state special schools and Department of Education diagnostic centers to provide annual training on the subject. CANRA requires that all “mandated reporters” file a report with local law enforcement or county welfare departments whenever in their professional capacity they have knowledge of or observe a child they reasonably suspect has been the victim of child abuse or neglect (Penal Code § 11166.). In the education setting, “mandated reporters” include all certificated and classified employees, administrators, athletic coaches and school resources officers – essentially anyone who has regular contact with children.

The annual Benefits Fair will be held November 9, 2015, in the Board Room. Vendors, for medical, dental, vision, and insurance carriers, will be present. Employees may opt to receive free flu shots at the fair. All employees will be asked to complete a benefits selection form by November 13, 2015 so Human Resources may ensure that everyone’s benefits selections are accurately entered in the system. Employees will be able to complete their benefits selections on-line.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – October 15, 2015

6.0 BUSINESS AND FISCAL MANAGEMENT

6.4 Business Services Report

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business Services areas of responsibility include Financial Accounting, Financial Management, Payroll, Technology Services, Facilities, Maintenance and Operations, Transportation, Child Nutrition Services and the Brian Bent Memorial Aquatics Complex.

Report:

1. Options regarding a study of District-wide air conditioning: Per a Board request, a very preliminary estimate, for installation only in areas without air conditioning currently, totaled \$9.9 million. A further investigation of options regarding the cost to install, operate, and maintain/replace air conditioning for all District buildings has been conducted. The options fall into two categories:
 - a. Utilizing existing data regarding building and room sizes and computing costs from industry standards. This does not take into account existing electrical capacity, wiring, air duct, and/or monitoring capabilities. The cost for this type of study should be between \$10,000 and \$15,000.
 - b. Engaging an architectural firm to conduct a full study with complete data. The cost for this type of study should be between \$60,000 and \$100,000. A scope of services would include:
 - i. A field survey of buildings
 - ii. Preparing a needs assessment
 - iii. Load analysis and sizing of air conditioning systems
 - iv. An analysis of current electrical power distribution systems in relation to potential air conditioning systems
 - v. A detailed analysis of probable costs for construction, operations and ongoing maintenance/replacement.
2. BBMAC update
 - a. 2014-15 results. On the BBMAC five year comparison report that follows this report, the dramatic improvement in BBMAC finances is illustrated. The operating loss for the pool has shrunk from \$201,546 in 2010-11 to \$72,843 in 2014-15. And, as detailed in the Fund 19 SACS form presented as part of the Unaudited Actuals report at the October 7, 2015 Board meeting, it was shown that projections for 2015-16 are for the pool to be at or near breakeven. This result will be reached with no direct subsidy from the District for the second year running.

- b. Work on the deck is still proceeding as planned. Pouring of concrete should be finished next week, and we still project that the pool will be fully operational for District use on November 1, 2015.
3. Business Services and Human Resources recently worked together with Keenan & Associates to complete an analysis of the District’s responsibilities and costs related to implementation of the Affordable Health Care Act (AHCA). This project required a substantial amount of time from both departments, but it was necessary to insure that the District is not facing any penalties for non-compliance with the new regulations. Findings of note include:
- a. The District’s health insurance plan offerings meet the Plan Minimum Value and Health Insurance Exchange Equivalence requirements. This means that we offer an acceptable level of coverage to our employees, as required by AHCA.
 - b. Terminating our health insurance plans and replacing those with subsidies to employees for them to buy insurance on their own is not a cost-effective option. Some employers are choosing to do this, but it does not make economic sense for our District.
 - c. We are projecting that the District will owe no penalties under either the Affordable Plan or “Cadillac” Excise Tax provisions. This means that our employees are able to afford our health care offerings according to federal guidelines, and that we are not providing anyone with a “luxury” plan.
4. Legal Fees Report. Per a Board request, the information below shows the legal fees paid by each Department in 2014-15. Business Services will provide this information on a quarterly basis going forward, with a report as of September 30, 2015, to be included in the November Business Services report.

2014-15 Legal Fees, by Department

Fund	Expense	Department
01	119,593	Bus. Services and Supt.
01	25,361	Human Resources
01	2,938	Technology
01	89,442	Special Education
01	9,835	Student Services
40	87,499	Maintenance & Ops
62	2,500	Pathways Charter

Largest single item was the public information lawsuit

Virtually all for the BBMAC deck

\$337,168

- 5. The next significant financial presentation for the Board will be the First Interim Report, given at the December 10, 2015 Board meeting

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.



Coronado Unified School District
Five Year Actual Budget Comparison
 Brian Bent Memorial Aquatics Complex

	2010-11	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Revenue					
Program - Community	22,753	34,105	52,983	80,426	71,805
Club Contract Rentals	225,771	257,354	293,705	267,456	343,174
Snack Bar	0	0	8,793	6,257	4,515
Donations	20,503	6,710	15,220	4,500	4,950
Interest	2,954	1,646	1,167	815	681
Partner's Program	0	0	0	0	23,530
Total Revenue	271,981	299,815	371,868	359,453	448,655
Expense					
Salaries	231,832	195,531	206,190	216,616	230,608
Benefits	26,782	57,058	55,975	53,721	60,260
Chemicals	32,177	37,713	37,723	47,510	44,300
Non-Capitalized Equipment	2,386	2,478	2,060	0	7,909
Supplies & Equipment	17,193	15,701	30,754	21,122	22,142
Dues & Memberships	395	1,060	2,135	978	1,638
Utilities	102,574	96,340	96,978	107,151	121,014
Contracted Services	38,852	37,061	38,875	45,375	0
Advertising & Legal	20,501	11,865	5,170	26,667	30,646
Other Fees	835	247	1,607	1,561	2,981
Total Expense	473,527	455,053	477,466	520,699	521,498
Profit/(Loss)	(201,546)	(155,238)	(105,598)	(161,247)	(72,843)
District Contribution	99,661	99,661	99,661	99,661	0
Net Profit/(Loss)	(101,885)	(55,577)	(5,937)	(61,586)	(72,843)
Reserve Fund Balance	570,599	515,022	509,085	447,499	374,656

AGENDA – October 15, 2015

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

November 5, 2015: Special Board Meeting

- Update on Schools Services California Report
- PeopleSoft Report

November 19, 2015: Regular Board Meeting

- Board Policy Updates – First Reading
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools
- Learning Report – Textbook Plan; Coronado Middle School
- Business Services Report
- Human Resources Report

December 10, 2015: Organizational Meeting and Regular Board Meeting

- Board Policy Updates – Approval
- First Interim Report
- Coronado School of the Arts Report
- Learning Report – Coronado High School
- Human Resources Report
- Business Services Report

December 17, 2015: Special Board Meeting

- Budget Study Session

January 12, 2015: Strategic Planning Meeting

- District Office

January 14, 2015: Special Board Meeting

- Budget Study Session

January 21, 2016: Regular Board Meeting - TBD

- Superintendent's State of the District Address
- Accept Uniform Complaint Quarterly Report
- Accept Audit
- Review and Accept the Audit Report for the Fiscal Year Ending June 30, 2015
- Board Policy Updates – First Reading
- Learning Report – Strategic Planning
- Human Resources Report
- Business Services Report

February 2, 2015: Strategic Planning Meeting

- Coronado High School

February 4, 2015: Strategic Planning Meeting

- Coronado Middle School

February 9, 2015: Strategic Planning Meeting

- Silver Strand Elementary

February 11, 2015: Strategic Planning Meeting

- Village Elementary School

February 18, 2016: Regular Board Meeting - TBD:

- Nominate 2016 CSBA Delegate Assembly Representatives
- First Reading of Elimination of Particular Kinds of Services
- Board Policy Updates – Approval
- Approve the 2016-2017 School Calendar
- Learning Report
- Human Resources Report
- Business Services Report

March 3, 2016: Regular Board Meeting - TBD:

- Preliminary Elimination of Particular Kinds of Services
- Second Interim Report

March 24, 2016: Regular Board Meeting - TBD:

- Learning Report
- Human Resources Report
- Business Services Report

April 21, 2016: Regular Board Meeting – TBD

- Uniform Complaint Quarterly Report
- Approve DO and Site Strategic Plans
- Board Policy Updates – First Reading
- Special Education Report
- Learning Report
- Human Resources Report
- Business Services Report

May 19, 2016: Regular Board Meeting – TBD

- Final Elimination of Particular Kinds of Services
- Board Policy Updates – Approval
- SAFE Annual Report
- CSF Annual Report
- Character Counts Report
- Learning Report
- Human Resources Report
- Business Services Report

June 16, 2016: Regular Board Meeting – TBD

- GASB 45 Resolution
- Board Policy Updates – First Reading
- Designate Funds held in Reserve
- Accept Uniform Quarterly Report
- LCAP Hearing/Approval
- Budget Hearing/Approval
- Learning Report
- Human Services Report
- Business Services Report

June 23, 2016: Second Regular Board Meeting – TBD

- Approve the 2016-2017 CUSD Budget
- Board Policy Updates - Approval

Financial Impact:

There is no impact to the general fund as a result of this report.